

Community of Sun Rivers Owners' Association

Board of Directors Meeting February 13, 2023 @ 10:00am

At Kinetic Realty and Property Management office at
202-1121 12th Street, Kamloops, BC and Via Zoom

Meeting Minutes

(X)	Mark Barrett	(X)	Deb Janowsky
(X)	Lenore Mallais	(X)	Parm Armstrong
(X)	Dustin Osborne	()	Steve Davidson
(X)	Eric Yeo		

1. **Call to Order**

Eric (KRPM) called the meeting to order at 10:04am.

2. **Approve Agenda**

Motion by Lenore, Seconded by Deb to approve the agenda.

Carried.

3. **Review and approve minutes of BOD meeting held November 8, 2022**

Motion by Lenore, Seconded by Deb to approve the minutes of the Board of Director's meeting held on November 8, 2022.

Carried.

4. **Review and approve financial statements and investment of Legacy Fund and Reserve Fund**

Motion by Lenore, Seconded by Deb to approve investing the following into a GIC...

From the Legacy Fund

\$100,000 into a 13 month GIC at 4.90%

\$100,000 into an 18 month GIC at 4.80%

From the Reserve Fund

\$50,000 into a 13 month GIC at 4.90%

\$50,000 into an 18 month GIC at 4.80%

Carried.

5. **Designation of roles for Board members**

Motion by Lenore, Seconded by Deb to elect...

President – Mark Barrett

Vice President – Lenore Mallais

Secretary – Parm Armstrong

Treasurer – Deb Janowsky

Director – Steve Davidson

Director – Dustin Osborn

Carried.

6. Committees & Leads for each

- i. Community Events – Lenore Mallais and Deb Janowsky
- ii. Traffic & Safety – Mark Barrett
- iii. Rates Committee – Doug Howard

Committee leads will be asked to submit a report to the board each meeting. If anyone is interested in working with the Community Events committee, please contact Kinetic Realty and Property Management at info@kineticproperties.ca.

7. Bylaw changes for the assignment of neighbourhood representatives

After review of the feedback received at the recent AGM, the board has decided to move forward with having an Extraordinary General Meeting (EGM) to vote on changes to the bylaws. We will get the final wording from the lawyer on the bylaw changes and then set a date for an EGM for all members (neighborhood presidents) of CSROA to vote on the changes. A proper notice package will be sent out to each president once details are finalized.

8. Parking Enforcement

The board has entered into an agreement with Indigo Group to monitor Visitor Parking throughout Sun Rivers. This will include all street parking as well as parking lots inside neighbourhoods. Kinetic will send out communication on this with more details to owners in the next couple weeks.

9. Board of Directors Emails and Document Storage

Motion by Parm, Seconded by Deb to move forward with a proposal from Kolric Management Services to set up email addresses for each director and a OneDrive account for storage of CSROA documents.

Carried.

10. Snowflakes

Dustin will have a member of the landscape team do a check on all the snowflakes prior to their removal to identify which ones need lights replaced and will also identify how many are needed to fulfill the needs of the community in December 2023. Dustin will also confirm pricing for building new snowflakes and present proposal to the rest of the board.

11. Keys to East Evacuation Gate (bottom of Ironwood)

Right now it is the Board of Directors that have keys to the gate. The evacuation plan for the community is currently being developed and this policy will be reviewed as part of the development of the plan. At this time, there is no estimated time for completion of this report. Information will be distributed to all owners once it is available.

12. Owners Request for Street Parking

Board reviewed the request of owner at 1884 Ironwood Drive to park their cube van on the street while they are home for lunch. The board has agreed to allow the truck to be parked in an area of Sun Rivers Drive that is not blocking site lines for traffic entering or exiting any neighbourhoods. Kinetic to send information to owners.

All owners/residents are reminded that street parking is considered Visitor Parking throughout Sun Rivers. Owners are not to use this for personal use unless permission has been granted by the CSROA board of directors.

13. Location of Speed Reader

Eric (KRPM) to have speed reader moved to Trillium to collect data in their neighbourhood. Afterwards it will be moved to Sillaro.

14. Next Meeting

March 13, 2023 at 10:00am at Kinetic Realty and Property Management

15. Termination of Meeting

Motion by Parm to terminate the meeting at 12:18pm.