

CSROA Board Minutes
Community of Sun Rivers Owner Association
June 22, 2022

In Attendance: Wayne Vollrath, Doug Howard, Lenore Mallais, Mark Barrett,
Deb Janowsky, and Karri Loadman

The meeting was called to order at 12:57 p.m.

1. **Motion to approve the agenda made by Debbie Janowsky. All in favour.**
2. **Motion to approve the minutes of April 20, 2022, made by Lenore Mallais. All in favour.**
3. **Motion to approve the financial reports to May 31, 2022, made by Doug Howard. All in favour.**
4. Insurance, Appraisals, Claims – nothing to report currently
5. Community Events and Legacy Projects:
 - a. **Motion to spend \$8,000 to purchase the construction ready designs for the playground, dog park, walking trail, and traffic safety with lighting improvements from TRU Architectural and Engineering Technology Program students made by Debbie Janowsky. Vote: 3 in favour, 2 opposed, motion carried.**
 - b. **Motion to approve that all construction ready designs become the property of the CSROA for future use and any consultation with TRU Architectural and Engineering Technology Program students will be at no additional cost to the CSROA made by Lenore Mallais. All in favour** Limited to 40 hours maximum during the 2022 – 2023 semester.
 - c. Playground equipment has been purchased with expected delivery and installation September. Drawings to be sent to Playquest to begin the layout and construction specifications. A grant from TNRD may be available once given certainty that the area will remain the property of the CSROA. This to be confirmed in July.
 - d. RRFB (Rectangular Rapid Flashing Beacons that mark a crosswalk as a pedestrian warning sign which can improve safety for pedestrians crossing the road) to be shipped the week of July 4, 2022, from Interprovincial Traffic Services. Traffic Committee Chair, Mark Barrett, will work with Team Approach in the implementation of the RRFB at the 4-way intersection.
 - e. Community garden has one open plot.
 - f. Community garden improvements are underway.
 - g. **Action:** Property management to meet with Big Horn Golf to discuss walking trail from top parking lot.
6. Committees
 - a. The Board to discuss and approve terms of reference for the committees. The terms will be put into a package and posted on the website. Residents interested in serving

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on a committee would be making a commitment for one year term. Anyone interested in any of the committees are to contact the property management company.

- Intergovernmental, Taxation Committee Chair, Wayne Vollrath
- Utility Rate Review Committee Chair, Doug Howard
- Community Safety and Traffic Chair, Mark Barrett
- Community Activities and Enhancement Co-Chairs, Lenore Mallais and Debbie Janowsky.

b. Individual committee items requiring immediate attention are determined by the committee to be brought forward to the Board.

7. Landscaping and Maintenance

a. **Completed: An “unless otherwise posted” sign repositioned below 30 km/hr above the traffic calming sign**

b. **Completed: Kim Wiest vehicles removed from Sillaro**

c. **Completed: Property management updating welcome packages and providing to new owners and posting on the website in May. All new owners are sent information to their lawyers when documents are requested. Property management to send out updated welcome package along with minutes of this meeting.**

d. **Completed: repair work on bank behind Visao Court**

e. **Motion to approve the quote in the amount of \$15,838.78 from Sun Rivers Landscaping to clean up and do improvement so landscaping along Sillaro Drive made by Doug Howard. Vote: 0 in favour, 5 opposed, motion defeated.**

f. CSROA is discussing the maintenance agreement with Corix Utilities and their responsibilities for boulevards initial landscaping and maintenance.

g. **Action:** Property management to investigate purchasing commercial lighting for the community and improve upon current Christmas decorations.

h. **Action:** Property management to investigate finding a better supplier for hanging baskets, and banners to improve decorations during the spring to fall decorations.

i. **Action:** The draft agreement for sharing camera information with Lyons Landscaping has been done and provided to the Board for review. Tabled to next meeting.

j. **Action:** Property management to speak with developer for Sillaro Place next phase about cleaning up and securing the end of the road.

8. Guidelines, Rules and Policies

9. Correspondence and New Business

a. **Motion to approve People in Motion Bottle Drive July 9th, 2022, made by Rick Siemens. All in favour. Vote conducted by email.**

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- b. Alamar bench request from the Legacy Fund is underway to be completed by June 30, 2022. Location and preparation to be determined.
- c. **Note:** After the winter months, the garbage bin may need to be cleaned inside and out. Please take the opportunity of seasonal weather to clean the garbage bin with either water alone or with some cleaner. This will improve the odors in the garage as the weather warms and help to keep wasps away during collection day.
- d. **Note:** Recycling must be bagged in transparent bags only. This includes cardboard no larger than 12" x 36". Your attention to this matter is greatly appreciated. Many items from loose recycling are blown around the community.
- e. The Board is waiting for a response from Big Horn Golf Course on the noise complaint made last year.
- f. Construction during the summer will be busy. Complaints about trucks are to be directed to the contractor directly. The CSROA is not involved in the development of Sun Rivers. Construction is permitted in Sun Rivers from 7:00 a.m. to 7:00 p.m. seven days a week.

Motion to Adjourn made by Doug Howard at 2:50 p.m.

The next CSROA Board meeting is September 21, 2022

Proposed meeting dates: Nov 16 for budget planning 2023